

To all Members of the Council

10 May 2024

You are hereby summoned to attend the Annual Meeting of Rother District Council to be held on **Monday 20 May 2024** at 6:30pm at the Town Hall, Bexhill, when it is proposed to transact the business stated below.

At 6:25pm, prior to the commencement of the meeting, you are invited to join the Chair in prayer which will be led by her Chaplain, the Dean of Battle, the Reverend Lee Duckett.

1. The Chair (Mrs V. Cook) to take the Chair.
2. To receive apologies for absence.
3. The Chair to announce first business to be the election of Chair of the Council for the ensuing year.

A councillor to move that Councillor Richard Thomas be elected as Chair of the Council. To be seconded. The Chair to ask if there are any other nominations. If there is more than one nomination there will be a ballot in accordance with Council Procedure Rule 17.4(a).

4. If there is only one nomination, the Chair to put that nomination to the meeting and subsequently to declare the Councillor elected.
5. The retiring Chair and the elected Chair to retire to the Chair's Room.
6. The elected Chair to take the Chair and the retiring Chair to take the seat reserved for them.
7. The Chair to read and sign the Declaration of Acceptance of Office.
8. The Chair to thank the Council for their election.
9. The Chair to seek nominations for the appointment of Vice-Chair of the Council.

A councillor to move that Councillor Andrew Mier be appointed Vice-Chair of the Council. To be seconded. The Chair to ask if there are any other nominations. If there is more than one nomination there will be a ballot in accordance with Council Procedure Rule 17.4(a).

10. If there is only one nomination, the Chair to put that nomination to the meeting and subsequently to declare the Councillor appointed.
11. The Chair to invest the Vice-Chair with the Badge of Office.
12. The Vice-Chair to take the seat on the right of the Chair

13. The Vice-Chair to read and sign the Declaration of Acceptance of Office.
14. The Vice-Chair to thank the Council for their appointment.
15. To approve as a correct record and to authorise the Chair to sign the Minutes of the Council meetings held on 26 February and 22 April 2024.
16. Chair's Communications.
17. The following vote of thanks to the retiring Chair for past services to be moved and seconded:
 "That the Council record its gratitude to Mrs Vikki Cook for her conscientious and impartial discharge of the duties of the Chair during her term of office."
18. The Chair to put the motion to the Council for approval.
19. The retiring Chair to reply to the vote of thanks.
20. The Leader of the Council to confirm that Councillors Christine Bayliss and Teresa Killeen have been appointed as Deputy Leaders of the Council.
21. The Leader of the Council to confirm that Cabinet will comprise the Leader and the following eight other Members with the following portfolios:

Councillors	Portfolios
Oliver (Leader)	Corporate Policy, Communications, Improvement, Devolution, HR and strategic issues
Bayliss (Deputy Leader)	Regeneration and Economic Development
Killeen (Deputy Leader)	Planning
Coleman	Community Safety, Wellbeing, Equalities and Age Friendly Communities and Member Training Champion
Field	Environmental, Joint Waste Contract, Licensing, and Climate Strategy
Jeeawon	Finance and Governance
McCourt	Housing
Rathbone Ariel	Digital Transformation and Customer Services
Timpe	Neighbourhood Services, Tourism and Joint Waste Contract

(Note: In accordance with Article 7 of the Constitution, the Cabinet will consist of the Leader together with at least two, but not more than ten, Councillors appointed by the Leader).

**Any supplementary verbal questions put will be audio recorded for ease of reproducing the minutes of the meeting*

**For details of the Council, it's elected representatives and meetings
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22. The Leader of the Council to confirm that Councillors Field and Timpe have been appointed as the Council's representatives on the Joint Waste and Recycling Committee with Councillors Killeen and Rathbone Ariel as substitutes.
23. The Leader of the Council to confirm that Councillors Clark and Gray have been appointed as Cabinet Spokespersons on Older Persons and Promoting Liveable Neighbourhoods (Cycling/ walking) respectively and that Councillor Byrne remains the Arms Forces Champion and becomes a Cabinet Spokesperson for the Armed Forces.
24. The Leader of the Council to confirm that Councillors Bayliss, Byrne, Jeeawon, Oliver, Osborne and Thomas have been appointed as Members of the Property Investment Panel.
25. To consider and approve as detailed in Appendix 1 (**TO FOLLOW**):
- the committees to be established for the municipal year;
 - the size and terms of reference for those committees;
 - the allocation of seats to political groups in accordance with the political balance rules or as otherwise determined by the Council; and
 - the nominations of Group Leaders as to the Councillors to serve on each committee.
26. Disclosure of Interests and Dispensations
- To receive any disclosures by Members of disclosable pecuniary interests / other registerable interests / non-registerable interests in matters on the agenda and the nature of any interest and details of any dispensations obtained. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.
27. To receive the report of the Cabinet on matters for determination by the full Council at its meetings held on 4 March, 8 April and 13 May 2024, as under: (Pages 5 - 14)
- 4 March 2024**
- Purchase of Former Sidley Highways Depot Site, Elva Way, Bexhill and Food Waste Collections 'New Burdens' Capital Funding (CB23/73)
 - Capital, Investment and Treasury Management Strategy 2024/25 (CB23/74)
- 8 April 2024**
- Temporary Accommodation Investment Strategy and Temporary Accommodation Purchases (CB23/87)
 - Long Term Plan for Towns Funding For Bexhill 2024-25 (CB23/88)
 - Levelling Up Partnership Funding and Projects (CB23/89)
- 13 May 2024**
- High Weald AONB Management Plan 2024-2029 – **TO FOLLOW**

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28. To receive the report of the Head of Paid Service, in accordance with paragraph 17a of the Overview and Scrutiny Procedure Rules and paragraph 4 of the Budget and Policy Framework Procedure Rules, of an urgent decision taken by Cabinet 19 March 2024. (Pages 15 - 16)
29. To receive the report of the Audit and Standards Committee on the following matters for determination by the full Council considered at its meetings held on 28 February and 25 March 2024, as under: (Pages 17 - 22)
28 February 2024
 - Amendment to the Constitution - Function of the Licensing and General Purposes Committee (AS23/52)
 - Amendment to the Constitution - Procurement and Virement Thresholds (AS23/53)**25 March 2024**
 - Proposed Change to the Decision-Making Structure – Reduction of Members Appointed to the Planning Committee (AS23/61)
30. To receive the report of the Chief Executive on the Appointment of Representatives to Outside Bodies. (Pages 23 - 34)
31. To receive the Annual Report of the Member Development Task Group. (Pages 35 - 40)
32. To receive the Annual Report of the Overview and Scrutiny Committee submitted in accordance with Article 6 of the Constitution. (Pages 41 - 52)
33. To receive the report of the Director - Place and Climate Change on the Delegations to Officers in respect of the Planning Service. (Pages 53 - 62)
34. In accordance with Council Procedure Rule 13, consideration be given to the Motion to Council submitted by Councillor Gray on Zane's Law. (Pages 63 - 64)

Lorna Ford

Lorna Ford
Chief Executive

Town Hall
Bexhill-on-Sea
East Sussex, TN39 3JX

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